

Minutes of IQAC Meeting held on 10-12-2019 and Action Taken Report

Sl. No.	Resolutions	Action Taken Report
1	Minutes of the last meeting presented.	Unanimously the last meeting minutes confirmed.
2	It was resolved to have a better implantation of academic calendar based activities by the concerned departments.	Departmental activities carried out as per academic calendar.
3	Collection of feedback discussed and resolved for analysis.	The IQAC collected feedback from different stakeholders and analysed the data for further necessary action.
4	Preparation of Annual Quality Assessment Report	The IQAC acted accordingly.
5	Discussion and resolution on dissemination of best practices undertaken by the institution.	As part of best practices, the institution observed different days of importance and carried out plantation activities. Relief was distributed among the poor in the neighbourhood village during pandemic and so on.
6	Discussion and resolution on creation of learner centric environment	Student's seminar, field trips, extempore speech, quizzes competition etc. Have been organized.

(Dr. S. Somarendro Singha)
Chairperson, IQAC
Cum Principal
Jagannath Singh College
Udharbond, Cachar, Assam.

(Dr. Minhaj Uddin Barbhuiya)
Co-ordinator, IQAC
Jagannath Singh College
Udharbond, Cachar, Assam.

Notice

Reconstituted body of IQAC of Jagannath Singh College, formed as per NAAC guidelines is going to hold a meeting on 12th March, 2022 at 3 P.M. under the chairmanship of the college principal to discuss the agenda figured in the Notice. All esteem members are cordially requested to attend the meeting.

1. Confirmation of the minutes of the last meeting;
2. Preparation of yearly academic calendar by all concerned departments;
3. Collection of student's feedback;
4. Dissemination of best practices;
5. Discussion on preparation of Institutional Development Plan;
6. Discussion on introduction of ICT facilities in classroom teaching;
7. Discussion on designing plan for automation of the college central library along with devising out the steps to be taken for the same;
8. Misc.

(Dr. Minhaj Uddin Barbhuiya)
Co-ordinator, IQAC
Jagannath Singh College

Under the chairmanship of the Principal of the college, the reconstituted IQAC of the college held its scheduled meeting on 12th March, 2023 at 3 P.M. to reflect on the agenda cited on the notice.

The following members attended the meeting:

1. Prof. H. Nanikumar Singha
2. Dr. S. Somarendro Singha
3. Dr. Minhaj Uddin Barbhuiya
4. Dr. Koushik Nath
5. Mr. Soumen Sutradhar
6. Dr. Basabi Paul Sen
7. Dr. Swapan Das
8. Sormin Nahar
9. Dr. Susmita Mitra
10. Dr. Dilip Kumar Thakur
11. Dr. Gongesh Bhattacharjee
12. Dr. Santosh Kumar Chaturvedi
13. Anita Singha
14. Dr. Panna Deb

Resolution No.1

The Co-ordinator of IQAC floored the minutes of the last meeting . The house having gone through the details, found those fructified and hence got confirmed.

Resolution No.3

The IQAC Co-ordinator floored the proposal of collection of students' feedback like in the previous years to assess the level of quality education imparted to and attained by the students. The house found it very necessary and resolved to do that.

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Resolution No.4

The IQAC Co-ordinator floored a proposal of dissemination of best practices by the institution. The house unanimously resolved to do that.

Resolution No.5

The IQAC Co-ordinator floored a proposal of designing an Institutional Development Plan for the college basing on needs and requirements of the college to achieve desired goals and objectives. The members presented had a through discussion over the matter , found the proposal a very important one to be taken up , following a systematic plan of activities for execution and fructification . The meeting thereafter unanimously decided to suggest the Governing Body to frame the IDP of the college for a specific period in coming days.

Resolution No. 6

The IQAC Co-ordinator floored a proposal for discussion on introduction of ICT facilities in classroom teaching for making the teaching-learning process more attractive, trendy and comprehensive. The meeting after a through discussion over the issue , found it very necessary for all round development of the students and hence unanimously decided to suggest the authority concerned for doing the needful in order to introduce the ICT facilities in the college.

Resolution No. 7

The IQAC Co-ordinator proposed to have a discussion on designing a plan for automation of the college central library along with devising out the necessary steps to be taken for the same. The members present held a through discussion on the issue among themselves. After reflecting upon the needs and benefits of library automation, the members unanimously resolved to suggest the authority concerned to take necessary steps for automation of the college central library to provide the reading community up to date amenities for using learning resources.

Having no other agenda to discuss the meeting came to an end with vote of thanks to and from the chair.

(Dr. S. Somarendro Singha)
Chairperson, IQAC
Cum Principal
Jagannath Singh College
Udharbond,Cachar,Assam.

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